



An Informative Half-day Workshop:

When MIOSHA Enforcement Visits

1 Who Should Attend . . .

This workshop is a must for anyone concerned about health and safety on the job including:

- ▶ Managers concerned about liability and workers' compensation costs.
- ▶ Employees who want to learn proper techniques for protecting their safety and health at work.
- ▶ Business owners who want to learn about compliance with Michigan Occupational Safety and Health Administration (MIOSHA).

2 MIOSHA Training Institute

MIOSHA Consultation Education and Training (CET) Division and Macomb Community College (MCC) have developed the MIOSHA Training Institute (MTI) through a formal alliance.

The MIOSHA Training Institute introduced a new certification program, effective October 1, 2007. This course is an MTI Level 1 course. The certification program offers participants an opportunity to be recognized for their educational efforts and increased technical expertise.

Courses will be offered throughout the state in sponsorship with other M-TECSM facilities, community colleges, and safety and health organizations. To learn more about the certification program, log-on to the CET Division website at www.michigan.gov/mti.

3 What You'll Learn . . .

Attendees from both the construction and general industry sector will gain an insight into the process and procedures a MIOSHA compliance officer follows while conducting a workplace inspection. Topics covered include inspection types, employer/employee rights and responsibilities, how to respond to citations, and penalty reduction factors. This program will assist employers in preparing for an inspection and an opportunity to review a sample citation. Hands-on exercises will reinforce the principles that are discussed in the course.

Agenda

We offer a flexible program agenda to emphasize the safety and health topics you want most.

- ▶ Identify Multi Employer Worksites.
- ▶ MIOSHA Inspection Process.
- ▶ Informal Settlement Agreements.
- ▶ MIOSHA Appeals Process.
- ▶ Preparing for a MIOSHA Inspection.
- ▶ Classroom Activities.

The meeting site and parking is accessible. Individuals attending the meeting are requested to refrain from using heavily scented personal care products, in order to enhance accessibility for everyone. People with disabilities requiring additional services (such as materials in alternative format) in order to participate in the meeting should call 517.322.1809. The Department of Energy, Labor and Economic Growth is an equal opportunity employer/program.

www.michigan.gov/dleg

Facilitator

Karen was appointed to the Consultation Education and Training Division of MIOSHA in 1992. She is a Senior Occupational Safety Consultant working in Oakland County providing consultative advice and training opportunities for both employers and employees. Prior to her position at the agency, Karen worked as a Loss Control Consultant in the insurance industry, which gave her insight to workers' compensation, property and liability issues while assisting clients with their safety programs.

Karen graduated from Grand Valley State University with a Bachelor's degree in Occupational Safety and Health.



Karen Odell

*Senior Occupational Safety Consultant,
MIOSHA, CET Division*

Program Details

DATE: May 21, 2009

LOCATION: Jackson Area Manufacturers Association
1 Jackson Square, 11th Floor
100 W. Michigan Avenue
Jackson, Michigan 49201

COST: \$60 per person.
Includes course materials.

Certification/Maintenance Points Available

TIME: Check-in - 8:30 a.m.
Program - 9:00 a.m. to 12:30 p.m.

DEADLINE: Register by May 15, 2009
Please register early!

CONTACT: Susan Soltis - 517.782.8268
susan@enterprisegroup.org

COSPONSOR: Jackson Area Manufacturers Association (JAMA)

If this valuable seminar doesn't fit with your schedule or position, please pass this flyer on to a colleague.

How to Register

Complete information at right to register by:

- ▶ **Phone:** 517.782.8268
- ▶ **Fax:** 517.782.0061
- ▶ **Email:** susan@enterprisegroup.org
- ▶ **Mail:** Jackson Area Manufacturers Assoc.
100 W. Michigan Ave., 11th Floor
PO Box 80
Jackson, Michigan 49204-0080
Attn: Susan Solits

When MIOSHA Enforcement Visits

Name: _____
Company Name: _____
Address: _____
City: _____ State: _____ Zip: _____
Phone: _____ Fax: _____
Email: _____
Birth Date: _____ Needed for Registration
Visa ☐ MC ☐ AMX ☐ Credit Card #: _____
Print Credit Card Holder's Name: _____
Signature: _____ Exp. Date: _____

All meetings are accessible and barrier free. Please contact the cosponsor or CET Division, at least two weeks in advance, to request necessary accommodations.